

Leadership Development Plan

PHSC student organization executive officers, ambassadors and student staff are required to complete a Leadership Contract each semester. This document clarifies each leader's role and goals for the semester. Each leader needs to have a conversation about your Plan with your Advisor after you have submitted the document.

Name: _____ Email: _____

CONSTITUTIONAL RESPONSIBILITIES: DUTIES DEFINED IN GOVERNING DOCUMENTS

Each officer is required to have a minimum of 5 responsibilities and up to 10. Please fill out the following number of responsibilities as it pertains to your position.

| | |
|-------------------|--|
| Responsibility 1 | |
| Responsibility 2 | |
| Responsibility 3 | |
| Responsibility 4 | |
| Responsibility 5 | |
| Responsibility 6 | |
| Responsibility 7 | |
| Responsibility 8 | |
| Responsibility 9 | |
| Responsibility 10 | |

S.M.A.R.T. PERSONAL GOALS: GOALS THAT YOU IDENTIFY FOR YOUR TERM IN OFFICE.

Each goal must meet each of the following items (S.M.A.R.T.):

- S. - Specific (Significant, Simple)
- M. - Measurable {Motivational, Manageable, Meaningful}
- A. -Attainable (Appropriate, Achievable)
- R. - Relevant (Resourced)
- T. - Time-bound (Time-oriented, Time framed, Timed, Time-based}

Please take the time to make sure EACH goal meets the S.M.A.R.T. criteria.

Each officer is required to have 2 goals but could do up to 3 . Of the 2 goals that are required 1 must be about your role in Student Life and not be a responsibility. The second is something non-Student Life. (ie: school, about graduation, fitness, hobbies, etc.).

| | |
|--|--|
| Goal 1 (Related to Leadership Position) | |
| Goal 2 (Not related to Leadership Position) | |
| Goal 3 (Anything) | |

LEADERSHIP DEVELOPMENT

Have you participated in the Student Leadership Retreat (SLR)? Yes No

What are you looking forward to most in your time serving as an Officer?

I understand the duties and responsibilities listed above as well as the duties listed in the constitution or job description. I am committed to fulfilling these obligations over my term in office. I understand that by not adhering to these guidelines, I may be subject to reprimands, exclusions from incentives offered to the board or removal from the board.

Student Leader

Date

Advisor

Date